

THE INSPECTORATE OF GOVERNMENT (IG)

CAREER OPPORTUNITIES

The Inspectorate of Government (IG), was established in 1995 as a constitutional office. The IG's mandate as per articles 225,226 and 232 of the Constitution include: The promotion and fostering of strict adherence to the rule of law and principles of natural justice in administration, The elimination of corruption and abuse of authority in public offices and investigation of any act, omission, advice, decision or recommendation by a public officer, among other functions. The Inspectorate of Government is also charged with enforcing the Leadership Code of conduct.

The mission of the IG is "to promote good governance through enhancing accountability and transparency; and enforcement of the rule of law and administrative justice in public offices."

The Appointments Board of the IG now seeks to recruit suitably qualified, experienced and competent professionals to fill the following vacancies:

1. JOB TITLE: INSPECTORATE OFFICER (15 Vacancies)

Reports to: Senior Inspectorate Officer

Role: To carry out investigations into malpractices in Government Departments and compile reports on complaints; and collect information for prosecution purposes in line with the Inspectorate of Government policies and procedures.

Key accountabilities

1. Conduct investigations into any act, omission, decisions, and abuse of office, by public officers and generate reports in line with the existing legal framework.
2. Conduct site visits and interviews, and make periodic reports.
3. Receive/register, summarize and classify complaints and conduct investigations on cases of impropriety of leaders and make recommendations for dealing with such graft.
4. Interview complainants and keep a record of statements/details/exhibits from the parties and witnesses and make recommendations for dealing with such cases.
5. To prosecute cases, summon witnesses and introduce them to court prosecutors handover exhibits to prosecutors, testify in court and follow up court cases.

6. Carry out research on matters impacting on the IG mandate and make reports to the Senior and Principal Inspectorate Officers in line with Departmental Instructions.

Person Specifications:

a) Minimum Qualifications, Competences and Experience:

- At least an honours degree in Commerce, Accounting and Auditing, Law (LLB), Procurement, BA (SS), Business Administration.
- Relevant Post Graduate qualifications will be an added advantage.
- Investigative and management experience and skills in a large organization.
- Ability to analyze reports and other forms of data, with sound judgment and planning skills.
- Strong research, report writing, communication and networking skills/people skills.
- High level of integrity.
- Computer literacy.

b) **Age Limits:** 24-35 years of age.

c) Remuneration and benefits:

- This position is placed in the IG's salary scale IG-5

APPLICATION PROCEDURE:

Interested candidates who meet the specifications above should pick application forms from and apply to:

The Secretary, Appointments Board
Inspectorate of Government
5th Floor Jubilee Insurance Centre
Parliament Avenue
P O Box 1682
KAMPALA
E-mail secig@igg.go.ug

To reach him not later than 25/07/2014, 5:00 pm, local time.

Applications **MUST** be hand delivered and registered. Please enclose detailed CVs, copies of academic certificates, transcripts and testimonials, daytime telephone numbers, postal and e-mail addresses. In addition, include telephone numbers of three competent referees, who should not be relatives.

Any form of canvassing for favours shall lead to automatic disqualification.
Only successful candidates shall be contacted.

The application forms are also available on www.igq.go.ug

NB. These posts are upcountry in the following regional offices; **Arua, Gulu, Soroti Jinja, Moyo, Lira, Moroto, Mbale, Tororo, Masaka, Hoima, Mbarara, Fort portal, Kabale and Mukono.**